

# Sacramento Valley Symphonic Band Association

Minutes of the Board Directors Meeting

Sunday, November 13, 2023 - 7:00 p.m. via Zoom

## **Board Members Present**

David Meyer  
Dave Machado  
Chris Nordin  
Mark Meeker  
Grant Parker

## **Board Members Absent**

Bianca Patterson

## **SVSBA Members Present**

Mary Rose Preston

The President called the meeting to order at 7:04 pm with a quorum reached.

Agenda - Chris Nordin moves, Grant Parker seconds, to approve the agenda. Motion carries unanimously.

Minutes - Grant Parker moves, Dave Machado seconds, to approve the October minutes as submitted. Motion carries unanimously. David Meyer, President, requests all board members to take the time to review the minutes when submitted for review after each meeting.

Treasurer's Reports - Mark Meeker, Treasurer, reviewed the written report with the board. The board members get clarification on the highlights. Treasurer's Report accepted as submitted.

Music Library Report - Written report received by the board as presented. David Meyer, President, offers a statement to the board requesting two (2) hours per month be given to the library, and requests the board to solicit their liaison bands to send one (1) volunteer per month to the library.

## Committee Reports

- **Membership** (George Preston) - Written report received by the board as presented. The board reviews the highlights, including a prospective application from the Golden Gate Park Band. The board discusses the prospect of GGPB joining the SVSBA. David Meyer, President, moves that the GGPB application be approved, Dave Machado seconds. The motion carries unanimously and the Golden Gate Park Band application will be approved for membership in the SVSBA for the 2023-24 fiscal year.
- **Carmichael Park Band Festival** (Grant Parker) - Amador County, RCRCCB, Winds of Faith, SSW, Capitol Pops, and Elk Grove have all submitted Carmichael Park Band Festival applications.
- **Youth Artist Scholarship** (Grant Parker) - No Update.
- **Middle School Music Lessons Scholarship** (Bianca Patterson) - Not Present.
- **Social Media/Outreach** (Bianca Patterson) - Not Present.
- **Website** (Chris Nordin)
  - **Action Item from October stands (Chris Nordin, Secretary/Webmaster, will investigate and implement updating the Contact Us form to allow for more direct and specific form submissions to be routed to the appropriate party including the committee chairs.)**. Chris apologizes to the board for the delay in executing this action item and will send the board an email promptly with information about the Contact Us form.
  - **Action Item: Chris Nordin will additionally make updates to the minutes page.**

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- o Dave Machado requests that SVSBA post a notice on the website for a director for Gold Country Band.
  - i. **Action Item: Gold Country Band will email Chris Nordin with the details of what is needed on the website.**
  - ii. **Action Item: Chris Nordin will update the website with that information when it is available.**

ARPA Grant Funding Update - The following message was received from April Breis, Contract Administrator:

*"I have been going through all grantee contracts to ensure that we are ready for any auditing, and I noticed that part of your funding is allocated toward Music Library purchases. Unfortunately, this would be considered new equipment and therefore would not be allowable under this contract, so we will need to make some edits to your budget table to ensure that spending is in line with SLFRF guidelines."*

Contract Administrator April Breis joins the board meeting as a guest at 7:39pm to explain the above statement, and departs at 7:46pm.

David Meyer, President will be resubmitting the budget for \$9,585.00. The budget table will be provided to the board.

Recruitment for Board Member Replacement Update - David Meyer, President, emailed all directors seeking board member candidates since the last board meeting and received no responses.

David Meyer asks the board to continue to search in their member and liaison bands for two (2) board members to fill an open term and partial term.

Receive donation of instruments by Thomas Roehr - *"I still have eight (8) herald/fanfare trumpets which I wish to donate to SVSBA for the use of its bands. My thought is that they could be stored and/or maintained at Tim's and available for a fee to non-SVSBA bands (schools, churches, other Arts organizations) when not needed by SVSBA bands. Brands include Olds (Studio), Bach, Boosey and Hawkes, King, Boston M.I."*

1. *If someone outside SVSBA wants to use the horns would Tim's charge?*
  - a. *If they charge does SVSBA allow that to happen or try to receive part of the rental fee? What if the horns are damaged during rental?*

**They will not be renting out the horns without SVSBA permission. When this is done for others it is an 80/20 split. Tim's Music assigns the rental fee. The board agrees that permission will not be granted and they will not be allowed to be rented out. Board consensus is to NOT rent these instruments to non SVSBA members.**
2. *If Tim's charges a rental fee would they offer free maintenance and repair with the fee?*

**Not applicable, however the renter would be charged for the fee.**
3. *Will Tim's charge for housing/storing the instruments?*

**No.**

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4. *Confirming that SVSBA will need to insure the instruments, that Tim's will not insure them.*

**As long as the instruments are in the store or are rented out, Tim's Music insurance would cover them.**

- a. *Requires appraisal, insurance, funds.*

- i. *Will Tim's in-house insurance plan offered to customers be extended to these instruments?*

**Unknown, will ask. Not applicable as the instruments will not be rented. Grant will verify that instruments are or are not covered when checked out to SVSBA member bands.**

5. *Mark Meeker notes that one of the horns doesn't have a case, Grant Parker will explore getting a case.*

**Tim's Music would have to source a case. Grant Parker recommends SVSBA have Tim's source an instrument case and the SVSBA will purchase it.**

Grant Parker suggests that an application for SVSBA member bands to rent the horns be housed on the website. The application would go to the appropriate SVSBA board contact and the board will notify Tim's Music of the member band that will be borrowing the horn.

Chris Nordin moves, Grant Parker seconds, that the SVSBA accept the eight (8) herald trumpets and house them at Tim's Music under the guidelines documented above. Motion carries unanimously.

Grant Parker recommends the value of the eight (8) herald trumpets be assessed and have the SVSBA issue a letter-in-kind to Thomas Roehr for tax purposes.

**Action Item: Mark Meeker, Treasurer, will execute the steps to get a letter-in-kind to Thomas Roehr with information provided by Grant Parker.**

Discuss Engaging Volunteer for Financial Review - David Meyer and George Preston have updated the Financial Review form for ease of use, Les Corbin has agreed to take on the Financial Review with the revised form.

### Review To Do List

- No items for November
- December
  - Mark Meeker, Treasurer, will address the outstanding December items.

### Items from the Board

- December Board of Directors Meeting: December 10th has three (3) board members with schedule conflicts. Mark Meeker moves, Dave Machado seconds, that the December 10, 2023, board of directors meeting be canceled. Motion carries unanimously.

### Items from the Floor

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- No items.

Adjournment - Dave Machado moves, Chris seconds, to adjourn. Meeting adjourned at 8:14 pm.

**The next meeting is on Sunday January 14, 2024 at 7:00pm via Zoom.**